



ANNUAL GENERAL MEETING

JUNE 21, 2018 | 3:30 PM

117 – 70 ISABELLA ST, PARRY SOUND, ON P2A 1M6

As an Independent Living Resource Centre, our mission is to *empower* adults with disabilities by *eliminating barriers*, *promoting* and *encouraging* their citizenship, and assisting them in attaining and maintaining their own unique *independent living goals*.



Resource Centre for Independent Living

70 Isabella St, Unit 117, Parry Sound, ON P2A 1M6

Tel: 705-746-6996 Toll Free: 1-800-634-6828

Fax: 705-746-2323 Email: tgould@risercil.ca

Website: www.risercil.ca

TABLE OF CONTENTS

Chair Report	3
Treasurer Report	4
Executive Director Report	5
Agenda - AGM; June 21, 2018	7
AGM Minutes; June 15, 2017	10
Board Meeting Minutes; May 15, 2018	13
Financial Report; June 21, 2018	16
Bank Reconciliation; April 2018	17
Bank Reconciliation; May 2018	18
Cash Flow; June 7, 2018	19
Outstanding Expenses; June 7, 2018	20
Monthly Spreadsheet (Final); April 2017 – March 2018	21
Proposed Budget; 2018 – 2019	22
Project Budgets; 2018 – 2019	23
Auditor's Financials; Apr 2017 – Mar 2018	24
Executive Director / Direct Funding Report; June 21, 2018	25
Photos	27

2017 Annual Report



Naireen Lowe

Letter from the Board Chair

2017 was a year of settling in, changes and celebrations. Our new office on Isabella Street was up and running smoothly. The expanded size allowed for in-office meetings, and a welcome space for the public and consumers to visit and participate in programs and fellowship.

With an increase in requests for Direct Funding presentations and applications we added additional staff to assist with the expanded work load. Kylee and Bianca have been excellent additions to our team.

2017 was the 150th anniversary of Canada. We celebrated this occasion along with Independent Living Day Across Canada and an office open house. We invited our consumers, members, government officials and the community to join us for this celebration. We had door prizes, a beautiful buffet and an opportunity to reinforce RISE's contribution to our community.

2017, in many ways, was a foundation year for our new and exciting programs we would introduce in 2018. Our Community Canvas Paint Night, StopGap, Shoe Drive, and Sit & Get Fit Inclusive Yoga programs were all incubated in 2017. We look forward to their growth in 2018.

2017 Annual Report

Letter from the Secretary / Treasurer



Laura Munn

I have been the Treasurer of RISE for the past 2 years. With the CORE funding in place and the Direct Funding Program expanding by leaps and bounds as well, we can continue with operations. However, the amount of CORE funding is still always a gamble, so we are also looking at new ways to create resources for keeping cash flow up. We were faced with a challenging year this year as we made a move in premises and incurred some financial costs in the move as expected and some unexpected, but the new office space provides many more options financially for us.

We are into our 10th year now of the Coffee Break Newsletter. Feedback has been wonderful with people expressing interest and enjoyment from reading these newsletters. We have been securing more ads for the newsletter which benefits us.

We have also come up with a few more fundraising programs which have been well received by the community including a "Community Canvas" event, we partnered with Community Living to develop the "StopGap Initiative" which allows businesses to make their business accessible with the well-constructed ramps, as well as yoga classes, and had 3 months' worth of parking meter change donated to us.

Gingrich & Harris are our auditors again. They will provide us with a draft of the audit as soon as the audit has been completed. The Audit Summary will be available at the office if you wish a copy. Please let Tammy know and she will get one off to you.

Once again everyone is encouraged to renew their membership to be able to vote at the AGM. Membership applications are available.

2017 Annual Report



Tammy Gould

Letter from the Executive Director

This has been one of the busiest years for RISE. Direct Funding is growing steadily with DF presentations, health fairs, information forums, community presentations and area partners are just a small part in bringing awareness to the community. As Direct Funding Program Coordinator, working with the consumers through the various stages from filling out an application, reviewing their daily schedules, interview preparation, panel interviews, assisting with advertisements for attendants, through the hiring process and support for the self-manger once they have started the Direct Funding program, to assisting self-managers on the program with budget increase requests are all in a days' work. At times, it can be challenging but the rewards are awesome!

June was celebrated in fashion by combining Independent Living Across Canada Day and RISE's Open House into one event. We celebrated with refreshments, guests, and consumers.

We continue to brainstorm every month on different fundraising ideas. Some of the ideas that came to fruition include: The Shoe Drive, StopGap Parry Sound, Parking Meter Initiative, Community Canvas Paint Night, and Sit & Get Fit Adaptive/Inclusive Yoga. We have been toiling with other ideas including spaghetti dinners, silent auctions, garage sales, and many more.

Many hours and late nights were spent in updating the Policy and Procedure manuals, Board Membership Packages, and Corporate Bylaws, that enabled me to produce a very detailed and accurate report with supporting

documentation to IL Canada. Ultimately, the work paid off. RISE was granted a 5-year accreditation. A certificate will be awarded to RISE in September 2018 at the IL Canada AGM in Ottawa.

In December, all the staff participated in WHMIS training and each person achieved an 85% or higher score and awarded their certificates. A Health & Safety Board was created and is on display in the office.

Rounding out the year, for RISE to succeed and flourish in the future, there are 4 goals outlined in our Strategic Plan that we continue to work on:

- Seek and obtain ongoing funding by broadening our revenue base and exploring new initiatives.
- Increase awareness of programs and services.
- Create a measurement and performance tool to evaluate our services and what makes them unique from other organizations.
- Increase the overall knowledge base and personal growth through development opportunities such as self-improvement programs, workshops, training, and networking with other agencies.

Last, but not least, I must mention my staff who support the organization and myself throughout the year and help provide awareness in the community:

- Kylee Labrosse, registered social worker, hired in June 2017 has settled into RISE by giving DF presentations to the MS Society in North Bay and Wasauksing First Nations, assisting with consumers' home visits, and supporting applicants with their study materials in preparations for interviews. She took an active role representing RISE in the StopGap committee and launching the ramps to local businesses throughout Parry Sound.
- Bianca Mallette, Social Media Facilitator, has worked hard on our website, Facebook, production and distribution of the Coffee Break Newsletter, selling of Coffee Break Ads, and technical support.
- Tabitha Stapleton, Bookkeeper and Admin Support, the cornerstone of RISE, takes care of our financials, and is very knowledgeable with community agencies, the public in general, past events, fundraising, and the day-to-day operations of the organization.

And a big "Thank You" to the Board of Directors. Without your support, none of this would be possible.

Agenda – AGM; June 21, 2018

<i>Name</i>	<i>Status</i>	<i>Name</i>	<i>Status</i>
Chair: Naireen Lowe	P	Alyre (Al) Martin	A
Vice-Chair: Maureen Cubberley	P	Andrew Gustafson	P
Secretary / Treasurer: Laura Munn	P		
Member-At-Large: Darrell Smith	P		

<i>Invited Guest(s): Non-Board Members</i>	<i>Status</i>
Tabitha Stapleton (Bookkeeper)	P
Tammy Gould (ED & DF Program Coordinator)	P
Mary Clair Cairns – invited guest (potential new member)	P

QUORUM: YES ☒ NO ☐

<i>ITEM</i>	<i>ACTIONS</i>
1. Acceptance of Agenda	Motion was made to accept the Agenda as presented. Moved: Maureen Second: Andrew Approved: Yes
2. Acceptance of AGM Minutes dated July 15, 2017 (see attached)	Motion was made to accept the 2016 AGM Minutes. Moved: Laura Second: Naireen Approved: Yes
3. Acceptance of Last Month's Board Meeting Minutes dated May 17, 2018 (see attached)	Motion was made to accept Minutes of May 17, 2018. Moved: Darrell Second: Maureen Approved: Yes
4. Declaration of Conflicts	No. Discussion: Nil.
5. Business Arising from Minutes	No. Discussion: Nil.

<p>6. Treasurer's Report (see attached):</p> <ul style="list-style-type: none"> ○ Financial Report; June 21/18 ○ Bank Reconciliation; April 2018 ○ Bank Reconciliation; May 2018 ○ Cash Flow; June 7, 2018 ○ Outstanding Expenses; June 21/18 ○ Monthly Spreadsheet (Final); April 2017 – March 2018 ○ Proposed Budget; 2018-2019 ○ Project Budgets; 2018-2019 ○ Auditor's Financials; 2017-2018 (not available)** 	<p>Motion was made to accept Treasurer's report. Moved: Laura Second: Andrew Approved: Yes</p> <p>Second motion was made to accept Monthly Spreadsheet (final); 2017-2018. Moved: Darrell Second: Naireen Approved: Yes</p> <p>** Auditor's Financials deferred to Sept 26/18 as they are not available for AGM today.</p>
<p>7. Chair's Report (verbal):</p> <ul style="list-style-type: none"> ○ Chair reported the formation of 4 committees: <ul style="list-style-type: none"> ✓ Governance/Board Recruitment ✓ Risk Management ✓ Volunteer ✓ Finance <p>Regular meetings will be held and reports will follow at regular meetings.</p>	<p>Motion was made to accept Chair's report. Moved: Andrew Second: Laura Approved: Yes</p>
<p>8. Executive Director's Report (see attached):</p>	<p>Motion was made to accept ED's report. Moved: Andrew Second: Maureen Approved: Yes</p>
<p>9. Committee Reports:</p> <ul style="list-style-type: none"> ○ Finance Committee, headed by Naireen & Laura, will be working with Bookkeeper & ED to balance books ○ Risk Management Committee is headed by Maureen. ○ Governance/Board Recruitment – 4 board members needed ○ Volunteer Committee is headed by Al. 	<p>Motion was made to accept Committee Reports. Moved: Darrell Second: Andrew Approved: Yes</p>

<p>10. Board of Directors Business:</p>	<p>Motion to accept all business performed by the Board of Directors for the fiscal year 2017-2018. Moved: Andrew Second: Laura Approved: Yes</p>
<p>11. Accountants / Auditors:</p>	<p>No motion was made to appoint Gingrich & Harris, Chartered Professional Accounts as RISE's auditors for the fiscal year 2018-2019, at this time.</p> <p>Chair is looking into alternatives and will be speaking with Diane Krueger of IL Canada.</p> <p>Motion deferred until Sept 26/18. Financial audit should be available at that time.</p>
<p>12. New Business:</p>	<p>Discussion:</p> <ul style="list-style-type: none"> ○ Bookkeeper reported receiving new buttons order for Municipal Elections. ○ Website to include links for peer support, donations, Coffee Break donations, Board section with minutes of meetings and other pertinent documents – will speak with Bianca to update website with these suggestions. ○ Mary Clair enquired about Direct Funding. Chair and ED explained very briefly what DF is. ED will speak with Mary Claire at greater length about this program and how it will benefit the Bracebridge area, and possibly arranging a

	presentation for the Bracebridge Hospital.
13. Nominations & Elections: <ul style="list-style-type: none"> • Chair: Naireen Lowe • Vice-Chair: Maureen Cubberley • Secretary/Treasurer: Laura Munn • New Board Members: Nil. • 3rd Year Term Renewals: Darrell Smith (member-at-large) • Resignations: Nil. 	Motion was made to accept all elections, new board members, and 3rd year term renewals. Moved: Andrew Second: Maureen Approved: Yes
14. Meeting Adjourned:	Meeting Adjourned. Time: 4:30 pm.
15. Next Regular Monthly Board Meeting:	September 26, 2018 @ 3:30 pm

Chair or Vice Chair

Secretary/Treasurer

AGM Minutes – June 15, 2017

<i>Name</i>	<i>Status</i>	<i>Name</i>	<i>Status</i>
Naireen Lowe (Chair)	P	Alyre Martin	P
Darrell Smith (Vice-Chair)	A	Andrew Gustafson	A
Laura Munn (Secretary/Treasurer)	P	Maureen Cubberley	P

Quorum: Yes ☒ No ☐

<i>Invited Guest(s): Non-Board Members</i>	<i>Status</i>
Tabitha Stapleton (Bookkeeper)	P
Tammy Gould (Executive Director & DF Program Coordinator)	P

<i>ITEM</i>	<i>ACTIONS</i>
1) Acceptance of Agenda	Motion was made to accept the Agenda as presented. Moved: Maureen Second: Naireen Approved: Yes
2) Acceptance of AGM Minutes dated July 21, 2016 (see attached) - Maureen abstained since she was not on the board for the last AGM	Motion was made to accept the 2016 AGM Minutes. Moved: Naireen Second: Al Approved: Yes
3) Approval of Board Minutes dated May 18, 2017 (see attached)	Motion was made to accept Board Minutes of May 18, 2017. Moved: Laura Second: Al Approved: Yes
4) Declaration of Conflicts	No
5) Business Arising from Minutes	No
6) Treasurer's Report (see attached):	Motion was made to accept Treasurer's report. Moved: Al Second: Maureen Approved: Yes

7) Financial Report (see attached) – presented by bookkeeper: <ul style="list-style-type: none"> ○ Cash Flow; June 7, 2017 ○ Bank Reconciliation; May 2017 ○ Statement of Operations; April 2016–March 2017 ○ Revenue & Expenses; 2016-2017 (Pie Charts) ○ Proposed & Project Budgets; 2017-2018 (2 pages) 	Motion was made to accept Financial report. Moved: Laura Second: Naireen Approved: Yes
8) Chair's Report (see attached):	Motion was made to accept Chair's report. Moved: Al Second: Laura Approved: Yes
9) Executive Director's Report x 2 (see attached): <ul style="list-style-type: none"> - Board expressed their appreciation and gratitude for ED's hard work and dedication 	Motion was made to accept ED's report. Moved: Maureen Second: Naireen Approved: Yes
10) Committee Reports: NIL	NIL
11) Board of Directors Business: <ul style="list-style-type: none"> - Maureen abstained as she was not a board member until Dec 2016. 	Motion to accept all business performed by the Board of Directors for the fiscal year 2016-17. Moved: Laura Second: Al Approved: Yes
12) Accountants / Auditors: <ul style="list-style-type: none"> - Auditor's draft was not ready for AGM; will review audit once received & approve at next meeting. 	Motion was made to accept Gingrich & Harris, Chartered Professional Accountants as RISE auditors for 2017-18 fiscal year. Moved: Second: Approved: No. Recommendation by Board: ED to enquire with other auditors around town for comparable fees.

13) New Business: - Reminder: No board meetings scheduled for the summer (July & Aug 2017).	Discussion: Mark your calendars: Next Board Meeting: Sept 21/17. Next AGM: June 21/18.
14) Nominations & Elections: <ul style="list-style-type: none"> ○ Chair: Naireen Lowe ○ Vice-Chair: Maureen Cubberley ○ Secretary/Treasurer: Laura Munn ○ New Board Members: Nil. ○ 2nd Year Term Renewals: Laura Munn, Al Martin ○ Resignations: Darrell Smith, Andrew Gustafson ○ Member-at-Large: Darrell Smith 	Motion was made to accept all elections, new board members, 2nd year term renewals, and resignations. Moved: Naireen Second: Al Approved: Yes
15) Meeting Adjourned (time):	Meeting Adjourned: 5:05 pm.
16) Next Meeting:	September 21, 2017 @ 4 pm

Chair or Vice Chair

Secretary/Treasurer

Board Meeting Minutes; May 17, 2018

<i>Name</i>	<i>Status</i>	<i>Name</i>	<i>Status</i>
Chair: Naireen Lowe	P	Member-at-Large: Darrell Smith	P
Vice Chair: Maureen Cubberley	P	Alyre (Al) Martin	P
Secretary/Treasurer: Laura Munn	P	Andrew Gustafson	A

<i>Invited Guest(s): Non-Board Members</i>	<i>Status</i>
Tabitha Stapleton (Bookkeeper)	P
Tammy Gould (Executive Director & Direct Funding Program Coordinator)	P

QUORUM: YES ☒ NO ☐

<i>AGENDA ITEMS</i>	<i>ACTIONS</i>
1. Acceptance of Agenda	Meeting Called to Order: 3:37 pm. Motion was made to accept the Agenda as presented. Moved: Darrell Second: Maureen Accepted: Yes
2. Declaration of Conflicts	No
3. Approval of Last Month's Minutes (see attached): <ul style="list-style-type: none"> Last Month's Minutes; Mar. 15/18 (Apr. 19/18 meeting cancelled) 	Motion was made to accept Last Month's Minutes. Moved: Al Second: Darrell Accepted: Yes
4. Financial Report (see attached): <ul style="list-style-type: none"> May 2018 Core Funding & CILT Funding (noted in ED report) Three & Six-month projections (spreadsheet attached) <ul style="list-style-type: none"> Cogeco vs Bell Internet (as noted in ED report) 	Motion was made to accept Financial Reports. Moved: Laura Second: Naireen Accepted: Yes Discussions: All financial items were reviewed including additional reductions

<p>➤ Bell Mobility</p> <ul style="list-style-type: none"> ○ Review: ED's salary breakdown (as per minutes dated Aug. 6/15); 73% from DF and 27% from CORE funding. 	<p>made by the ED. Naireen offered to go into the bank with ED to apply for overdraft coverage. ED to call CIBC to make an appointment. It was also recommended that a "debt" column be added to the Projections spreadsheet for 2018-2019.</p>
<p>5. Chair / Vice Chair's Report (see attached):</p>	<p>Motion was made to accept Financial Reports. Moved: Maureen Second: Darrell Accepted: Yes</p> <p>Discussions: The Chair requested the Board (only) get together for a couple of meetings to discuss Board governance, fundraising and strategic planning. This meeting is scheduled for: May 31/18.</p>
<p>6. Executive Director's Report (see attached)</p>	<p>Motion was made to accept ED's Reports. Moved: Al Second: Laura Accepted: Yes</p> <p>Discussions: Some members of the Board felt the Shoe Drive might be generating more staffing hours especially for the ED, so they have requested a chart to reflect the "staff hours, travel, etc." in distribution of the shoe boxes, picking up shoes, etc. to see if this is a viable fundraiser.</p>
<p>7. Committee Reports (no report)</p>	<p>Discussions: Nil.</p>
<p>8. New Business:</p> <ul style="list-style-type: none"> ○ RISE's AGM: June 21/18 – All Financial Documents are at the Auditors ○ IL Canada's AGM: Sept. 21 & 22 (plus travel days; Sept 20 & 23) 	<p>Discussions: The Board requested an email be sent out by the ED to everyone to confirm attendance for RISE's AGM on June 21/18.</p> <p>Because IL Canada's AGM coincides with RISE's monthly Board meeting in</p>

<ul style="list-style-type: none"> ○ Next Regular Board Meeting – date needs changing as it coincides with IL Canada’s AGM 	September, it was suggested that RISE change their meeting date. The next monthly meeting is, therefore, tentatively scheduled for Sept. 26/18 @ 3:30 pm.
9. Meeting Adjourned:	Meeting Adjourned: 4:47 pm.
10. Annual General Meeting (AGM):	June 21, 2018 @ 3:30 pm.
11. Next Regular Board Meeting:	September 26, 2018 @ 3:30 pm

Chair or Vice Chair

Secretary / Treasurer

Financial Report; June 7, 2018

Cash flow is extremely low, fundraising or grant proposals need to take place immediately.

Coffee Breaks: Still putting it out into the community. Will attempt to get more advertisers.

Buttons: One new order for the Municipal Election.

Community Canvas: Will have our fourth paint night on the 19th of June. Having good turnouts for them.

Attached:

- Bank Reconciliation; April 2018
- Bank Reconciliation; May 2018
- Cash Flow; June 7, 2018
- Outstanding Expenses; June 7, 2018
- Monthly Income & Expense Spreadsheet (Final); April 2017 – Mach 2018
- Auditor's Financials; 2017 - 2018

Tabitha Stapleton
Bookkeeper

Bank Reconciliation; April 2018

Balance per Bank Statement -
Apr 30/18

-\$ 2,220.03

Outstanding Cheques

4737 \$ 688.17

4740 \$ 419.25

4741 \$ 1,604.34

4742 \$ 328.49

4726 \$ 688.17

Total O/S Cheques

\$3,728.42

-\$5,948.45

General Ledger Balance

\$ 5,948.45

Balance

\$ 5,948.45

\$ 0.00

Opening Balance Mar. 1/17

\$ 98.88

Withdrawals

\$ 12,279.16

Deposits

\$ 9,960.25

Closing Balance Mar. 31/17

-\$ 2,220.03

Bank Reconciliation; May 2018

Balance per Bank Statement
- May 31/18

-\$2,215.19

Outstanding Cheques

4745	\$	187.95
4752	\$	265.05
4753	\$	1,640.10
4755	\$	692.71
4747	\$	385.47
4740	\$	419.25
4742	\$	328.49
4754	\$	544.95

Total O/S Cheques

\$ 4,463.97

-\$6,679.16

General Ledger Balance

\$6,679.16

\$6,679.16

Balance

\$0.00

Opening Balance Mar. 1/17

-\$2,220.03

Withdrawals

11,161.72

Deposits

11,166.56

Closing Balance Mar. 31/17

-\$2,215.19

Cash Flow; June 7, 2018

Bank Balance - June 7/18 -\$4,374.42

Outstanding Cheques	4676	\$	1,200.63
	4745	\$	187.95
	4752	\$	265.05
	4753	\$	1,640.10
	4710	\$	419.25
	4756	\$	187.95
	4757	\$	1,604.34
	4758	\$	442.45

\$ 5,947.72

-\$10,322.14

Check Book Balance \$ 10,322.14

Difference of	\$10,322.14
	\$0.00

Outstanding Expenses; June 7, 2018

Bills Owing

Grenville	\$	88.30
	\$	48.48
Cogeco	\$	214.06
Minuteman Press	\$	14.01
	\$	184.32
Bell	\$	129.95
Sage Accounting	\$	558.50

Paychecks Not Cashed

Tabitha	\$	187.95
	\$	187.95
Tammy	\$	1,640.10
	\$	1,604.34

TOTAL	\$	4,857.96
--------------	-----------	-----------------

Monthly Income & Expense Spreadsheet (final);

2017 – 2018

APRIL 2017- MARCH 2018												
Description	April	May	June	July	August	September	October	November	December	January	February	March
INCOME												
IL Canada	\$ 3,684.56	\$ 3,684.56	\$ 3,784.56	\$ 4,384.56	\$ 3,684.56	\$ 3,684.56	\$ 3,684.56	\$ 3,684.56	\$ 3,684.56	\$ 3,684.56	\$ 3,684.56	\$ 3,684.56
CILT	\$ 4,679.00	\$ 4,679.00	\$ 4,679.00	\$ 4,679.00	\$ 4,679.00	\$ 4,679.00	\$ 4,779.00	\$ 4,679.00	\$ 4,679.00	\$ 4,679.00	\$ 4,679.00	\$ 4,679.00
CILT DF Consumers	\$ 702.00	\$ 702.00	\$ 702.00	\$ 702.00	\$ 702.00	\$ 702.00	\$ 702.00	\$ 702.00	\$ 702.00	\$ 702.00	\$ 702.00	\$ 702.00
CILT Extra									\$ -	\$ -	\$ -	\$ -
Donation			\$ 100.00				\$ 60.00					\$ 10.00
FUND RAISING	\$ 150.00	\$ -	\$ 1,116.00	\$ -	\$ 370.00	\$ 0.98	\$ 195.00	\$ 549.00	\$ -	\$ 146.75	\$ 315.41	\$ 838.26
Membership						\$ -	\$ 30.00	\$ -	\$ -	\$ -	\$ -	\$ 10.00
GST Revenue	\$ -	\$ -	\$ 3,416.88	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,104.65	\$ -
\$ -	\$ -											
TOTALS	\$ 9,215.56	\$ 9,065.56	\$13,798.44	\$ 9,765.56	\$ 9,435.56	\$ 9,066.54	\$ 9,450.56	\$ 9,614.56	\$ 9,065.56	\$ 9,212.31	\$11,485.62	\$ 9,923.82
												\$ 119,099.65
EXPENSES												
Audit								\$ -	\$ 3,955.00			
Advertising- Phone Book								\$ -	\$ -	\$ -	\$ -	\$ 242.95
Attendant Services			\$ 40.00									
Bank Charges	\$ 3.50	\$ 9.50	\$ 15.50	\$ 8.50	\$ 11.50	\$ 15.50	\$ 18.50	\$ 22.50	\$ 24.50	\$ 19.25	\$ 20.25	\$ 30.56
Bell Canada	\$ 250.26	\$ 242.87	\$ 246.15	\$ 245.79	\$ 249.27	\$ 243.00	\$ 249.84	\$ 247.70	\$ 245.68	\$ 256.98	\$ 246.13	\$ 245.31
Bell Mobility	\$ 159.47	\$ 136.73	\$ 136.75	\$ 136.71	\$ 136.73	\$ 137.70	\$ 136.73	\$ 136.73	\$ -	\$ -	\$ 479.30	\$ 171.37
Board Insurance	\$ 222.75	\$ 222.75	\$ 222.75	\$ 222.75	\$ 222.75	\$ 222.75	\$ 222.75	\$ 232.47	\$ 232.47	\$ 232.47	\$ 232.47	\$ 232.47
Cogeco	\$ 108.41	\$ 108.41	\$ 108.41	\$ 108.41	\$ 108.41	\$ 110.67	\$ 115.26	\$ 118.58	\$ 118.58	\$ 118.58	\$ 118.58	\$ 118.58
Copier Paper Count	\$ -	\$ 92.75	\$ 96.37	\$ 158.34	\$ 131.16	\$ 100.23	\$ 90.76	\$ 172.14	\$ 184.19	\$ 89.89	\$ 114.82	\$ 111.50
Health Benefits	\$ 360.38	\$ 360.38	\$ 360.38	\$ 360.38	\$ 360.38	\$ 360.38	\$ 360.38	\$ 422.87	\$ 1,208.44	\$ 780.06	\$ 782.82	\$ 782.82
Meeting Expenses			\$ 353.13					\$ 566.81	\$ 91.26		\$ -	\$ -
Office Expenses	\$ 215.97	\$ 500.00	\$ 1,007.11		\$ 650.26	\$ 31.08	\$ 411.34	\$ 492.77	\$ -	\$ -	\$ -	\$ 206.23
Pay - Tabitha	\$ 902.44	\$ 163.31	\$ 364.30	\$ 386.84	\$ 386.84	\$ 568.99	\$ 665.60	\$ 607.41	\$ 2,712.18	\$ 1,364.27	\$ 1,216.66	\$ 1,967.05
Pay - Tammy	\$ 3,129.56	\$ 3,129.56	\$ 3,129.56	\$ 3,129.56	\$ 3,129.56	\$ 4,694.34	\$ 3,165.27	\$ 5,859.35	\$ 3,339.42	\$ 3,208.68	\$ 3,208.68	\$ 4,842.78
Pay - Bianca	\$ 900.00	\$ 900.00	\$ 900.00	\$ 900.00	\$ 900.00	\$ 1,350.00	\$ 900.00	\$ 900.00	\$ 900.00	\$ 520.00	\$ 455.00	\$ -
Pay - Kylee			\$ 688.34	\$ 1,851.91	\$ 1,485.09	\$ 2,843.74	\$ 1,089.11	\$ 1,851.40	\$ 2,106.42	\$ 1,581.35	\$ 1,384.23	\$ 1,897.83
Petty Cash	\$ -	\$ -	\$ 142.30	\$ -				\$ -	\$ -	\$ -	\$ -	\$ -
Prepaid Visa	\$ -	\$ 503.00	\$ 503.00	\$ -		\$ 1,006.00	\$ -	\$ 503.00	\$ -	\$ 503.00	\$ -	\$ -
Receiver General	\$ 2,519.78	\$ 1,696.50	\$ 1,547.69	\$ 1,766.14	\$ 2,159.24	\$ 1,975.03	\$ 3,265.90	\$ 2,335.22	\$ 4,145.06	\$ 3,661.67	\$ 2,407.74	\$ 2,249.72
Rent	\$ 1,165.25	\$ 1,165.25	\$ 1,165.25	\$ 1,165.25	\$ 1,165.25	\$ 1,165.25	\$ 1,165.25	\$ 1,200.63	\$ 1,200.63	\$ 1,200.63	\$ 1,200.63	\$ 1,200.63
Tammy - Mileage	\$ 1,149.38	\$ 440.73	\$ 673.77	\$ 556.34	\$ 865.64	\$ 387.30	\$ 956.43	\$ 600.87	\$ 384.12	\$ 639.21	\$ 496.55	\$ 417.96
Kylee - Mileage			\$ 36.19			\$ 251.95	\$ 343.74	\$ 576.70	\$ 200.91			
Training								\$ 45.00				
WSIB	\$ 135.69			\$ 113.19			\$ -	\$ 177.99	\$ 8.90	\$ 237.18	\$ -	\$ -
TOTAL	\$ 11,222.84	\$ 9,671.74	\$11,736.95	\$11,110.11	\$11,962.08	\$15,463.91	\$13,156.86	\$17,025.14	\$17,147.76	\$14,413.22	\$12,363.86	\$14,717.76
Difference	\$ (2,007.28)	\$ (606.18)	\$ 2,061.49	\$ (1,344.55)	\$ (2,526.52)	\$ (6,397.37)	\$ (3,706.30)	\$ (7,410.58)	\$ (8,082.20)	\$ (5,200.91)	\$ (878.24)	\$ (4,793.94)
												\$ 159,992.23
												\$ (40,892.58)

Proposed Budget; 2018 – 2019

CONFIRMED REVENUES					
IL Canada	CORE Funding	\$ 22,107			
CILT	Direct Funding	\$ 63,912			
		\$ -			
SUBTOTAL			\$ 86,019		
EXPECTED REVENUES					
Memberships		\$ 100			
GST/HST Rebate		\$ 4,000			
Donations		\$ 1,600			
Coffee Break*		\$ 5,760			
Community Canvas**		\$ 1,350			
Button Sales		\$ 100			
SUBTOTAL			\$ 12,910		
TOTAL			\$ 98,929		
IN KIND SUPPORTS					
Volunteer			estimated	\$ 7,944	
Professional Space			estimated	\$ 2,400	
Professional Hours			estimated	\$ 1,731	
TOTAL				\$12,075	
PROJECTED EXPENSES					
SALARIES/CONTRACTS					\$ 65,746
TRANSLATION/INTERPRETATION					\$ -
TRAVEL					\$ 4,387
COMMUNICATIONS					\$ 1,600
PROMOTIONS					\$ 2,050
RENT					\$ 12,577
OTHER					\$ 12,569
TOTALS			\$ 98,929		\$ 98,929
* Based on 16 Ads times two (6 month Contracts) at \$180					
** Based on nine events with 10 participants at \$15/each					

Project Budgets; 2018-2019

PROJECTED EXPENSES					
SALARIES/CONTRACTS					\$ 65,746
TRANSLATION/INTERPRETATION					\$ -
TRAVEL					\$ 4,387
COMMUNICATIONS					\$ 1,600
PROMOTIONS					\$ 2,050
RENT					\$ 12,577
OTHER					\$ 12,569
TOTALS				\$ 98,929	\$ 98,929

Auditor's Financials; Apr 1/17 – Mar. 31/18

As of June 14, 2018, Gingrich & Harris, Professional Chartered Accountants, do not have the financial draft completed.

When the draft is prepared and forwarded to RISE, a copy will be submitted to the Board for review and can be approved at the next monthly meeting scheduled for September 26, 2018.

Executive Director's Monthly Report; June 21, 2018

- **Independent Living Day Across Canada:** Is a national day that was celebrated on June 4/18. New release was prepared and submitted to the local radio station, The Moose FM, and the same was reflected on RISE's website and Facebook page, as well as Parry Sound.com's social media sites.
- **Shoe Drive:** Spreadsheet attached outlining time spent with this initiative. Additional locations and contacts names were provided to RISE's bookkeeper, so we have a wider base now located in the Burke's Falls and Magnetawan area.
- **Community Canvas:** RISE held another successful Community Canvas Paint Night on May 22/18 with 11 people in attendance \$15 each. RISE received \$165.00. The next Paint Night will be June 19/18.
- **Sit & Get Fit:** The first adaptive and inclusive Yoga class/social was held on May 31/18 with 5 people in attendance. Everyone seemed to enjoy themselves. Next date is June 28/18. Admission is free.
- **StopGap:** RISE partnered with Community Living Parry Sound and the StopGap Foundation to bring accessibility to the downtown businesses. The ramps were distributed to participating businesses on June 2/18 during the official launch party/BBQ at the Mary St. Centre. StopGap Parry Sound engaged approx. 300+ people ranging from residents, business owners, public, and local schools.
- **Direct Funding:** Currently, there are 12 people on my list applicants applying for Direct Funding. There is now a waitlist of 1-year; there are 526 people on this waitlist across Ontario. What this means for Direct Funding:
 - Any applications pending from 2016 take president; they will be interviewed first.
 - Any applications received in 2017 and 2018 will be arranged on the waitlist chronologically by date received at CILT
 - Business is as usual. ILRC's have been directed by CILT to continue working with their applicants through their study phases in preparation for interviews.

- **DF Presentations:**

- A DF presentation was held at the Club De L'Amitie, in Verner, ON (north of Sturgeon Falls) on May 29/18. Excellent turn out with just over 40 people. 60 application packages, 50 postcards, and 30 DF information sheets were distributed. This seniors group has requested another presentation in Sept 2018. Details are being worked out.
- A DF presentation was held in conjunction with the Adult Developmental Information Forum at The Hub (old William Beatty School) in Parry Sound on June 19/18.

Photos



Photos

