

**RISE Annual General Meeting  
June 25, 2015  
MINUTES (part 1)**

**Board Members Present:** Linda-Anne Thompson, Darrell Smith, Sheila Allen

**Staff Present:** Tabitha Stapleton, Tammy Gould

**New:** Naireen Lowe

Linda-Anne Thompson, Chairperson, called the meeting to order at 1:10 PM.

**1. Acceptance of Agenda**

- **Motion was made to accept the agenda.**

Moved: Darrell Smith

Seconded: Sheila Allen

Passed.

**2. Acceptance of Past Minutes**

- **Motion was made to accept the Past Minutes of the 2014 Annual General Meeting held October 7, 2014.**

Moved: Sheila Allen

Seconded: Darrell Smith

Passed.

**3. Reports**

- Treasurer Report: Tabitha handed out the draft Auditor's Report.
- **Motion to approve the Draft Audited Financial Report from the Auditor.**

Moved: Darrell Smith

Seconded: Sheila Allen

Passed.

- **Motion to accept all the Reports as given.**

Moved: Sheila Allen

Seconded: Darrell Smith

Passed.

Chair and Staff tried to obtain a credit card to purchase items online for Accounting Software and Webhosting. We were unable to acquire a card through the bank without an individual's personal name on it. Not wanting to have an individual responsible we decided to obtain a prepaid VISA so we could go ahead with purchases.

- **Motion to approve the purchase of the VISA refill card and deposit \$500 on it, once the official card is received in the mail add another \$500 to it for purchases authorized by RISE Board of Directors.**

Moved: Sheila Allen

Seconded: Darrell Smith

Passed.

- **Motion to pay Tammy Gould \$48.00 for the NSF charge she was charged for when Staples withdrew her money and then put it back to withdraw it weeks later and cause an overdraft.**

Moved: Sheila Allen

Seconded: Darrell Smith

Passed.

#### **4. Motions**

- **Motion to accept all motions made in 2014-15 Board Meetings.**

Moved: Darrell Smith

Seconded: Sheila Allen

Passed.

#### **5. Auditors**

- **Motion to accept Gordon, Gingrich, Fleming & Harris as our auditors for the 2015-16 year.**

Moved: Sheila Allen

Seconded: Darrell Smith

Passed.

#### **6. Election of New Board Members**

- **Motion to accept Naireen Lowe to the Board of Directors for a position of two years 2015-2017.**

Moved: Darrell Smith

Seconded: Sheila Allen

Passed.

- **Motion to suspend the AGM procedure for 30 days.**

Moved: Darrell Smith

Seconded: Sheila Allen

Passed.