

RISE Annual General Meeting
July 14, 2015
Minutes (part 2)

Tammy Gould, Darrell Smith, and Sheila Allen met briefly to look at the unfinished AGM agenda and to update our list of interested new Board members that would be attending today via phone conferencing. Naireen Lowe, our newest member, also joined the meeting via phone conferencing.

Present: Tammy Gould, Darrell Smith, Sheila Allen, Naireen Lowe, Dan Thompson, and Laura Munn.

Absent: Tabitha Stapleton.

1. **Call to Order:** Meeting began at 2 pm. All joining the meeting were heartily welcomed.
2. Darrell chaired the meeting and Sheila recorded the minutes.
3. **Budget:** Our bookkeeper, Tabitha Stapleton, who works one day a week, forwarded revised copies of the budget for 2015-16 prior to this meeting. Questions were fielded by Darrell and it was felt that copies could be sent to new members before the next meeting.
4. **New Business:**
 - **Executive Director Position:**

Questions were asked about the requirements of an Executive Director, ie: interest, availability, and desire. Darrell felt that Tammy has done an exemplary job with Direct Funding (his job for the last 15 years) and that Tammy could handle both positions; to be our voice for RISE. There were questions regarding the Executive Director's Job Description and salary. This motion was tabled until members had this information before the next meeting. Our bookkeeper, Tabitha Stapleton, who works one day a week, forwarded revised copies of the budget for 2015-16.
 - **Motion to accept Tammy Gould as the new Executive Director.**

Moved: Darrell Smith
Seconded: Sheila Allen
Passed.
 - **Motion to accept Executive Director's Job Description and Salary will be tabled until next regular board meeting scheduled for August 6, 2015.**

- **New Board Members:**
 - Seven new members have applied for the Board.
 - **Motion to Accept 7 New Members:** Al Martin, Andrea Cole, Andrew Gustafson, Dan Thompson, Kevin Salzman, Laura Munn, and Janice Lehman.
Moved: Darrell Smith
Seconded: Naireen Lowe
Passed.

- **Nominations / Elections of Board Executives:**
 - **Chair:** Darrell Smith
 - **Vice-Chair:** Naireen Lowe
 - **Secretary:** Laura Munn
 - **Treasurer:** Sheila Allen
 - **Fundraising / Promotions Chair:** Dan Thompson
 - **Fundraising / Promotions Committee Members:** Naireen Lowe, Laura Munn, and Sheila Allen
 - **Motion to accept the Elections of the Board Executives.**
Moved: Naireen Lowe.
Seconded: Darrell Smith.
Passed.

- **Fundraising/Promotional Activities:**
 - Brainstorming of many good ideas were both interesting and exciting for future expansion in this area. A list of past and present activities to be sent to the members to come up with new activities.

Meeting Adjourned.

NEXT REGULAR MONTHLY MEETING: Thursday, August 6, 2015 @ 2 pm via phone conferencing. Our first phone conference was a success!

Summary of Information Requested by the Board of Directors:

- Job Descriptions for RISE Board of Directors
- Job Description & Salary for Executive Director
- Revised Budget 2015-16
- List of Past and Present Fundraising/Promotional Activities