



# **JUNE 15, 2017**

# **ANNUAL**

# **GENERAL**

# **MEETING**

## **AGM**

We'd like to see our old friends....and new friends too! Make your voice heard! Please join us.



As an Independent Living Resource Centre, our mission is to **empower** adults with disabilities by **eliminating barriers**, **promoting** and **encouraging** their citizenship, and assisting them in attaining and maintaining their own unique, **independent living goals** in the Districts of Parry Sound, Muskoka, and Nipissing.

## **RISE**

**Resource Centre For  
Independent Living**

117 – 70 Isabella St  
Parry Sound, ON P2A 1M6

Phone: 705-746-6996

Email: [rised@cogeco.net](mailto:rised@cogeco.net)

June 5, 2017 @ 4:00 pm

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## Chair Report AGM - June 15, 2017

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This has been a year of change for RISE, an evolution which sets the stage for our next phase of development. Our move to 70 Isabella St. provides us with many advantages, room to grow, better parking (free), upgraded equipment and a setting that is new yet familiar. The rent is reasonable and the additional space is key to our growth.

We have seen our staff expand, adding key skill sets necessary for advancement. Strong communication skills assisted in the completion of a new website and social media presence. Our new brochures and the skills to take our Coffee Break Newsletter to the next level are paramount to our future. Advancing the awareness of RISE within the region will directly relate to financial rewards. The addition of a new assistant to support the ED with applications, visiting consumers and the potential to add new initiatives like workshops, also creates financial opportunities vital to our sustainability.

Not only have we seen a change in staff this past year but we have had changes to our board. We have added new directors and have also had some resignations. We will need to work at securing some additional directors this coming year to assist in expanding our skill sets and access to additional resources.

Our Independent Living Across Canada Day and Open House provided an opportunity to meet with consumers and members of the community. It did however, highlight our need to build a stronger visibility within the broader community and establish partnerships that will leverage mutual capabilities.

RISE is presently in a good financial position, but as previously mentioned we need to build additional revenue streams to accommodate growth. This must be a focus for the coming year if RISE is to remain strong and viable.

We look forward to next year.

Naireen Lowe  
Chair

## Treasurer's Report AGM - June 15, 2017

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I have been the Treasurer of RISE for the past year.

With the CORE funding in place and the Direct Funding Program expanding by leaps and bounds as well, we can continue with operations. However, the amount of CORE funding is still always a gamble so we are also looking at new ways to create resources for keeping cash flow up.

We are into our 9<sup>th</sup> year now of the Coffee Break Newsletter. Feedback has been wonderful with people expressing interest and enjoyment from reading these newsletters. We have been securing more ads for the newsletter which benefits us.

RISE has hired a Media Facilitator to look after the social media aspect of our website, Facebook, and Twitter pages, the production and distribution of the Coffee Break Newsletter along with acquiring advertisement spaces in the Coffee Break, and promoting RISE in the community. She has done a marvelous job and will continue promoting awareness in the community.

Gingrich & Harris, Professional Chartered Accountants, are our auditors again. They will provide us with a draft of the Audit as soon as the audit has been completed. The Audit Summary will be available at the office if you wish a copy. Please let Tammy know and she will get one off to you.

Once again everyone is encouraged to renew their membership to be able to vote at the AGM. Membership applications are available.

Laura Munn  
Secretary / Treasurer



## Executive Director Report AGM - June 15, 2017

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This past year has been a very busy and exciting year for RISE.

Regular phone conferences with IL Canada, ONILC, and CILT.

Compilation of stats for:

- IL Canada's 21-page core reports (mid-year and year-end)
- Phases 1 – 4 quarterly reports for CILT
- Local ILC Quarterly DF reports

Direct Funding has exploded this year partly because of the television commercial airing across the province and because of the awareness in the community. From community presentations to health & wellness fairs, to the numerous home visits with consumers. Enquiries about the Direct Funding program have increased tenfold. My time is spent assisting consumers with application information and/or helping consumers fill out their applications. Then there's preparing consumers for interviews which can be a very lengthy process, to arranging and participating with panel interviews, helping consumers with their contracts and supporting documentation, aiding with advertisements for the hiring of their attendants, and to supporting them afterwards with any questions or concerns. Let us not forget the Budget Increase Requests! Direct Funding is the flagship of RISE and continues to grow at a rapid pace.

In the latter part of the year, RISE moved their 2-room office into a smaller 1-room office at the West Parry Sound Health Centre knowing that it was only temporary until they could find us a bigger space. Unfortunately, that didn't happen. But great news! RISE moved to a bigger and better location at the Isabella Professional Centre situated at 70 Isabella St, Parry Sound which meant accessible free parking, larger office, board room, and a combination kitchen /activity / work room.

Then another stroke of luck happened! Bianca Mallette appeared out of now where wanting to volunteer with RISE. She had a background in graphic and web designs. Do I need to say more? She was interested in the creation and production of our Coffee Break newsletter and re-designing our web page. She went to work on the web page and it turned into a thing of magic. After 3 months, she was hired on in a contact position and we haven't looked back.

And yet another stroke of luck appeared! Kylee Labrosse was referred to me out of the blue. She has a background in social work and a vast amount of experience which will help her take on the new role as Direct Funding (DF) Support Assistant starting on June 12, 2017.

Last, but not least, I cannot forget the support RISE receives from our bookkeeper, Tabitha Stapleton. She has over 14 years experience with RISE and has a vast knowledge not only with the financials but with community agencies, the public, distributors, geographical areas, past events, fundraising, and the day-to-day running of the office. She is my right hand.

To round out this past year, RISE just celebrated our Grand Opening in conjunction with Independent Living Across Canada Day on June 5, 2017. There were lots of old friends and new friends that came together to celebrate.

Thank You to Everyone...Let's Keep the Momentum Moving!!!

Tammy Gould  
Executive Director



Resource Centre for Independent Living  
 Annual General Meeting (AGM)  
 117 – 70 Isabella St, Parry Sound, ON  
 June 15, 2017 @ 4 pm

**Research, Information, Support, Empowerment**

| Name                             | Status | Name              | Status |
|----------------------------------|--------|-------------------|--------|
| Naireen Lowe (Chair)             |        | Alyre Martin      |        |
| Darrell Smith (Vice-Chair)       |        | Andrew Gustafson  |        |
| Laura Munn (Secretary/Treasurer) |        | Maureen Cubberley |        |

Quorum: Yes  No

| Invited Guest(s): Non-Board Members                                   | Status |
|---|--------|
| Tabitha Stapleton (Bookkeeper)  |        |
| Tammy Gould (Executive Director & Direct Funding Program Coordinator) |        |

| ITEM   | ACTIONS   |
|--|---|
| 1. Acceptance of Agenda  | Motion was made to accept the Agenda as presented.<br>Moved:<br>Second:<br>Approved: Yes / No       |
| 2. Acceptance of AGM Minutes dated July 21, 2016 (see attached)  | Motion was made to accept the 2016 AGM Minutes.<br>Moved:<br>Second:<br>Approved: Yes / No          |
| 3. Approval of Board Minutes dated May 18, 2017 (see attached)   | Motion was made to accept Board Minutes of May 18, 2017.<br>Moved:<br>Second:<br>Approved: Yes / No |
| 4. Declaration of Conflicts  | Yes / No  |
| 5. Business Arising from Minutes   | Yes / No  |
| 6. Treasurer's Report (see attached):  | Motion was made to accept Treasurer's report.<br>Moved:<br>Second:<br>Approved: Yes / No            |
| 7. Financial Report (see attached) – presented by bookkeeper: <ul style="list-style-type: none"> <li>• Cash Flow – June 7, 2017</li> <li>• Bank Reconciliation – May 2017</li> </ul> | Motion was made to accept Financial report.<br>Moved:<br>Second:<br>Approved: Yes / No              |



**Research, Information, Support, Empowerment**

|  |   |
|--|---|
| <ul style="list-style-type: none"> <li>• Statement of Operations – April 2016–March 2017</li> <li>• Revenue &amp; Expenses 2016-2017 (Pie Charts)</li> <li>• Proposed Budget 2017-2018 (2 pages)</li> </ul>  |   |
| <p>8. Chair’s Report (see attached):</p>   | <p><b>Motion was made to accept Chair’s report.</b><br/> <b>Moved:</b><br/> <b>Second:</b><br/> <b>Approved: Yes / No</b></p>   |
| <p>9. Executive Director’s Report (see attached):</p>  | <p><b>Motion was made to accept ED’s report.</b><br/> <b>Moved:</b><br/> <b>Second:</b><br/> <b>Approved: Yes / No</b></p>  |
| <p>10. Committee Reports: NIL</p>  | <p><b>NIL.</b></p>  |
| <p>11. Board of Directors Business:</p>  | <p><b>Motion to accept all business performed by the Board of Directors for the fiscal year 2016-17.</b><br/> <b>Moved:</b><br/> <b>Second:</b><br/> <b>Approved: Yes / No</b></p>                                |
| <p>12. Accountants / Auditors:</p>   | <p><b>Motion was made to accept Gingrich &amp; Harris, Chartered Professional Accountants as RISE auditors for 2017-18 fiscal year.</b><br/> <b>Moved:</b><br/> <b>Second:</b><br/> <b>Approved: Yes / No</b></p> |
| <p>13. New Business:</p>   | <p><b>Discussion:</b></p>   |
| <p>14. Nominations &amp; Elections:</p> <ul style="list-style-type: none"> <li>• <b>Chair:</b></li> <li>• <b>Vice-Chair:</b></li> <li>• <b>Secretary</b></li> <li>• <b>Treasurer:</b></li> <li>• <b>New Board Members:</b></li> <li>• <b>2<sup>nd</sup> Year Term Renewals:</b></li> <li>• <b>Resignations:</b></li> </ul> | <p><b>Motion was made to accept all elections, new board members, and 2<sup>nd</sup> year term renewals.</b><br/> <b>Moved:</b><br/> <b>Second:</b><br/> <b>Approved: Yes / No</b></p>                            |
| <p>15. Meeting Adjourned (time):</p>   | <p>Meeting Adjourned: _____ pm.</p>   |
| <p>16. Next Meeting:</p>   | <p><b>September 21, 2017 @ 4 pm</b></p>   |



**Resource Centre for Independent Living  
Annual General Meeting (AGM)  
117 – 70 Isabella St, Parry Sound, ON  
June 15, 2017 @ 4 pm**

**Research, Information, Support, Empowerment**

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Chair or Vice Chair

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Secretary/Treasurer





Resource Centre for Independent Living  
Annual General Meeting (AGM)  
6 Albert St, Parry Sound, ON  
July 21, 2016 @ 2 pm

Research, Information, Support, Empowerment

| Name  | Status | Name             | Status |
|---|--------|------------------|--------|
| Darrell Smith (Chair)                       | P      | Al Martin        | P      |
| Naireen Lowe (Vice-Chair)                   | P      | Andrea Cole      | A      |
| Sheila Allen (Treasurer)                    | P      | Andrew Gustafson | P      |
| Laura Munn (Secretary)                      | A      | Janice Lehman    | A      |
| Dan Thompson (Fundraising/Promotions Chair) | P      |                  |        |

| Invited Guest(s) – Non Board Members                                  | Status |
|---|--------|
| Tabitha Stapleton (Bookkeeper)  | P      |
| Tammy Gould (Executive Director & Direct Funding Program Coordinator) | P      |

| ITEM   | ACTIONS   |
|--|---|
| 1. Acceptance of Agenda  | Motion was made to accept the Agenda as presented.<br>Moved: Sheila<br>Second: Al<br>Approved.      |
| 2. Acceptance of Minutes of Partial AGM of June 25, 2015 & Conclusion of AGM July 14, 2015 (See Attached)  | Motion was made to accept the 2015 AGM Minutes.<br>Moved: Naireen<br>Second: Sheila<br>Approved.    |
| 3. Approval of Minutes of Board Meeting May 19, 2016 (see attached)  | Motion was made to accept Minutes of May 19, 2015.<br>Moved: Sheila<br>Second: Darrell<br>Approved. |
| 4. Declaration of Conflicts  | None. Discussion: Nil.  |
| 5. Business Arising from Minutes   | None. Discussion: Nil.  |
| 6. Treasurer's Report (see attached): <ul style="list-style-type: none"> <li>• Proposed Budget 2016/2017 (see attached)</li> <li>• Statement of Operations ending March 31, 2016 (see attached)</li> </ul> | Motion was made to accept Treasurer's report.<br>Moved: Darrell<br>Second: Andrew<br>Approved.      |
| 7. Chair's Report: No report available.  | Motion was made to accept Chair's report.<br>Moved: N/A<br>Second: N/A                              |
| 8. Executive Director's Report (see attached):   | Motion was made to accept ED's report.<br>Moved: Sheila<br>Second: Dan<br>Approved.                 |



Research, Information, Support, Empowerment

Resource Centre for Independent Living  
 Annual General Meeting (AGM)  
 6 Albert St, Parry Sound, ON  
 July 21, 2016 @ 2 pm

|  |  |
|--|--|
| <p>9. Committee Reports:</p> <ul style="list-style-type: none"> <li>• Fundraising – No report available.</li> <li>• Next fundraising meeting: Aug 30/16 @ 2:00 pm</li> </ul>   | <p>Motion was made to accept Committee Reports.<br/> <b>Moved:</b> N/A<br/> <b>Second:</b> N/A</p>   |
| <p>10. Board of Directors Business:</p>  | <p>Motion to accept all business performed by the Board of Directors for the fiscal year 2015-16.<br/> <b>Moved:</b> Darrell<br/> <b>Second:</b> Sheila<br/> <b>Approved.</b></p>  |
| <p>11. Accountants / Auditors:</p>   | <p>Motion was made to accept Gordon, Gingrich, Harris &amp; Fleming as RISE auditors for 2016-17 fiscal year.<br/> <b>Moved:</b> Naireen<br/> <b>Second:</b> Al<br/> <b>Approved.</b></p>  |
| <p>12. New Business:</p>   | <p><b>Discussion:</b> Sheila Allen has resigned from the board. Naireen Howe (new chair) will become 2<sup>nd</sup> signing authority. Arrangements will be made with CIBC and Executive Director. Sheila has agreed to stay on until Sept. 1/16 allowing for these arrangements with CIBC to take place.</p> <p>The Secretary and Treasurer positions will be combined into one position. Although Laura Munn was absent during today's AGM for personal reasons, she has expressed an interest to carry on in the same capacity as previously.</p> |
| <p>13. Nominations &amp; Elections:</p> <ul style="list-style-type: none"> <li>• <b>Chair:</b> Naireen Howe</li> <li>• <b>Vice-Chair:</b> Darrell Smith</li> <li>• <b>Secretary/Treasurer:</b> Laura Munn</li> <li>• <b>New Board Members:</b> Nil</li> <li>• <b>2<sup>nd</sup> Year Term Renewals:</b> Nil</li> <li>• <b>Resignations:</b> Andrea Cole, Sheila Allen</li> </ul> | <p>Motion was made to accept all elections, new board members, and 2<sup>nd</sup> year term renewals.<br/> <b>Moved:</b> Dan<br/> <b>Second:</b> Al<br/> <b>Approved.</b></p>  |
| <p>14. Meeting Adjourned (time):</p>   | <p>2:45 pm.</p>  |
| <p>15. Next Meeting:</p>   | <p>August 18, 2016 @ 2 pm</p>  |

\_\_\_\_\_  
 Chair or Vice Chair

\_\_\_\_\_  
 Secretary/Treasurer



Resource Centre for Independent Living  
 117 – 70 Isabella St, Parry Sound, ON  
 May 18, 2017 @ 4 pm

**Research, Information, Support, Empowerment**

| Name                             | Status | Name              | Status |
|----------------------------------|--------|-------------------|--------|
| Chair – Naireen Lowe             | P      | Alyre (Al) Martin | A      |
| Vice Chair – Darrell Smith       | P      | Andrew Gustafson  | A      |
| Secretary/Treasurer – Laura Munn | P      | Maureen Cubberley | P      |
|                                  |        |                   |        |

| Invited Guest(s): Non-Board Members                                   | Status |
|---|--------|
| Tabitha Stapleton (Bookkeeper)  | P      |
| Tammy Gould (Executive Director & Direct Funding Program Coordinator) | P      |

QUORUM: YES  NO

| AGENDA ITEMS   | ACTIONS  |
|--|--|
| 1. Acceptance of Agenda  | Meeting Called to Order: 4:04 pm<br>Motion was made to accept the Agenda as presented.<br>Moved: Darrell<br>Second: Maureen<br>Accepted: Yes |
| 2. Declaration of Conflicts  | Yes / No   |
| 3. Approval of Last Month's Minutes  | Motion was made to accept Last Month's Minutes.<br>Moved: Naireen<br>Second: Laura<br>Accepted: Yes  |
| 4. Business Arising from Last Month's Minutes <ul style="list-style-type: none"> <li>○ <b>Reminder: Independent Living Across Canada Day &amp; RISE's Open House - June 5/17.</b><br/>               Preparations are underway (news release, social media, food, invitations, decorations)</li> <li>○ <b>Reminder: RISE's AGM – June 15/17.</b><br/>               Chair/Vice-Chair and Secretary/Treasurer will be required to prepare reports. ED will work in conjunction with each of you.</li> </ul> | Yes  |
| 5. Financial Report (see attached – presented by Bookkeeper) <ul style="list-style-type: none"> <li>- All records are at the accountant's office with the exception of the April bank statement.</li> </ul>  | Motion was made to accept Financial Report.<br>Moved: Laura<br>Second: Darrell<br>Accepted: Yes  |
| 6. Chair / Vice Chair's Report (verbal) <ul style="list-style-type: none"> <li>- Naireen has been assisting Antoinette Brind'Amour in editing the stories for IL Canada's Independent Living Across Canada</li> </ul>  | Motion was made to accept Chair / Vice Chair's Report.<br>Moved: Laura<br>Second: Darrell<br>Accepted: Yes                                   |



Resource Centre for Independent Living  
 117 – 70 Isabella St, Parry Sound, ON  
 May 18, 2017 @ 4 pm

**Research, Information, Support, Empowerment**

|  |   |
|--|---|
| <p>Day coinciding with Canada's 150<sup>th</sup> birthday</p> <ul style="list-style-type: none"> <li>- Working with Bianca (website, Coffee Break, advertisers, awareness, etc.)</li> <li>- Invitations &amp; Press Release for RISE's Open House going into The North Star and The Beacon</li> <li>- Press Release issued to The Moose radio station and already on "air".</li> <li>- Working with Bianca on Power Point presentation for Open House</li> <li>- Spoke with Dan Thompson; he has resigned as board member due to health reasons (letter pending).</li> </ul> |   |
| <p><b>7. Executive Director's Report (see attached)</b></p>  | <p><b>Motion was made to accept ED's Report.</b><br/> <b>Moved:</b> Darrell<br/> <b>Second:</b> Maureen<br/> <b>Accepted:</b> Yes</p> |
| <p><b>8. Committee Reports (NIL)</b></p>   | <p><b>Next committee meeting:</b> Unknown.</p>  |
| <p><b>9. New Business:</b></p> <ul style="list-style-type: none"> <li>- Dan Thompson has resigned as a board member effective immediately due to health reasons.</li> </ul>  | <p><b>Accepted:</b> Yes</p>   |
| <p><b>10. Meeting Adjourned:</b></p>   | <p><b>Meeting Adjourned. Time: 4:38 pm.</b></p>   |
| <p><b>11. ANNUAL GENERAL MEETING (AGM):</b></p>  | <p><b>JUNE 15, 2017 @ 4:00 PM.</b></p>  |
| <p><b>12. Mark your calendars ... *NEXT REGULAR BOARD MEETING:</b></p>   | <p><b>SEPTEMBER 21, 2017 @ 4:00 PM.</b></p>   |

\_\_\_\_\_  
 Chair or Vice Chair

\_\_\_\_\_  
 Secretary/Treasurer

## FINANCIAL REPORT

June 15, 2017

### Bookkeeper's Report

Cash flow is good.

**Coffee Breaks** – Still putting it out into the community. Bianca is now helping with content and distribution, she will then start pursuing new advertising.

**Buttons** – No new orders, though we did promote them at the Open House by the staff and Board members wearing them.

**Attached:** June's Cash Flow  
May's Bank Reconciliation

Tabitha Stapleton  
Bookkeeper



## CASH FLOW June 7/17

Bank Balance                          June 9/17                          \$ 35,951.52

### Outstanding Cheques

|      |    |          |
|------|----|----------|
| 4561 | \$ | 450.00   |
| 4560 | \$ | 1,564.78 |
| 4559 | \$ | 182.15   |
| 4558 | \$ | 96.37    |
| 4557 | \$ | 1,547.69 |
| 4553 | \$ | 376.01   |
|      | \$ | -        |
|      | \$ | -        |
|      | \$ | -        |

\$ 4,217.00

\$ 31,734.52

### CHECK BOOK BALANCE

|    |           |
|----|-----------|
| \$ | 31,734.52 |
| \$ | -         |
| \$ | -         |

\$ 31,734.52

Difference of

-\$ 0.00

# Bank Reconciliation

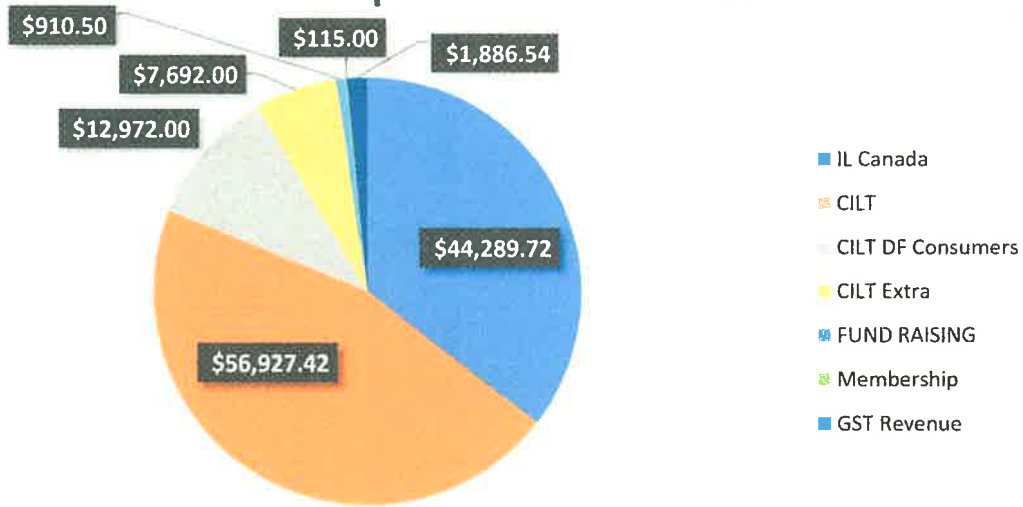
## Month of May 2017

|                                      |                    |                     |
|--------------------------------------|--------------------|---------------------|
| Balance per Bank Statement-May 31/17 | \$ 38,642.78       |                     |
| Outstanding Cheques                  | \$ -               |                     |
|                                      | \$ -               |                     |
|                                      | \$ -               |                     |
|                                      | \$ -               |                     |
| Total O/S Cheques                    | <u>\$ -</u>        | \$ 38,642.78        |
| General Ledger Balance               | \$ 38,642.78       |                     |
|                                      |                    | <u>\$ 38,642.78</u> |
| Balance                              |                    | \$ -                |
| Opening Balance May 1/16             | \$ 44,555.22       |                     |
| Withdrawals                          | \$ 14,978.00       |                     |
| Deposits                             | <u>\$ 9,065.56</u> |                     |
| Closing Balance May 31/16            | \$ 38,642.78       |                     |

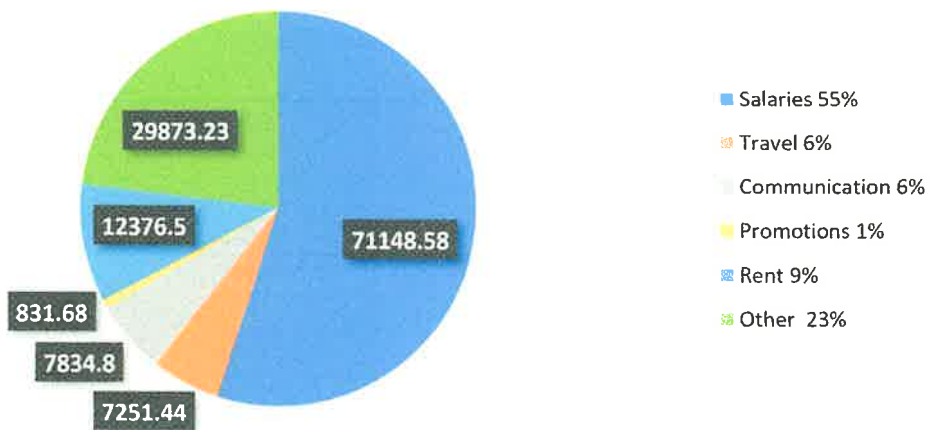
APRIL 2016- MARCH 2017

| Description            | April                | May                  | June               | July               | August             | September            | October             | November            | December             | January             | February           | March                |
|------------------------|----------------------|----------------------|--------------------|--------------------|--------------------|----------------------|---------------------|---------------------|----------------------|---------------------|--------------------|----------------------|
| <b>INCOME</b>          |                      |                      |                    |                    |                    |                      |                     |                     |                      |                     |                    |                      |
| IL Canada              | \$ 1,684.56          | \$ 1,684.56          | \$ 1,684.56        | \$ 1,759.56        | \$ 1,684.56        | \$ 1,684.56          | \$ 9,684.56         | \$ 9,684.56         | \$ 3,684.56          | \$ 3,684.56         | \$ 3,684.56        | \$ 3,684.56          |
| CILT                   | \$ 5,458.42          | \$ 4,679.00          | \$ 4,679.00        | \$ 4,679.00        | \$ 4,679.00        | \$ 4,679.00          | \$ 4,679.00         | \$ 4,679.00         | \$ 4,679.00          | \$ 4,679.00         | \$ 4,679.00        | \$ 4,679.00          |
| CILT DF Consumers      | \$ 1,081.00          | \$ 1,081.00          | \$ 1,081.00        | \$ 1,081.00        | \$ 1,081.00        | \$ 1,081.00          | \$ 1,081.00         | \$ 1,081.00         | \$ 1,081.00          | \$ 1,081.00         | \$ 1,081.00        | \$ 1,081.00          |
| CILT Extra             |                      |                      |                    |                    |                    |                      |                     |                     | \$ 5,600.00          | \$ 2,092.00         |                    |                      |
| FUND RAISING           |                      | \$ 540.00            |                    | \$ 10.50           |                    | \$ 180.00            |                     | \$ 180.00           |                      |                     |                    |                      |
| Membership             |                      |                      |                    |                    |                    | \$ 85.00             |                     | \$ 10.00            | \$ 20.00             |                     |                    |                      |
| GST Revenue            | \$ -                 | \$ -                 | \$ -               | \$ 1,686.54        | \$ -               | \$ 200.00            | \$ -                | \$ -                | \$ -                 |                     |                    |                      |
| <b>TOTALS</b>          | <b>\$ 8,223.98</b>   | <b>\$ 7,984.56</b>   | <b>\$ 7,444.56</b> | <b>\$ 9,216.60</b> | <b>\$ 7,444.56</b> | <b>\$ 7,909.56</b>   | <b>\$ 15,444.56</b> | <b>\$ 15,634.56</b> | <b>\$ 15,064.56</b>  | <b>\$ 11,536.56</b> | <b>\$ 9,444.56</b> | <b>\$ 9,444.56</b>   |
| <b>EXPENSES</b>        |                      |                      |                    |                    |                    |                      |                     |                     |                      |                     |                    |                      |
| Bank Charges           | \$ 9.00              | \$ 31.00             | \$ 14.00           | \$ 4.50            | \$ 4.50            | \$ 3.50              | \$ 4.50             | \$ 5.50             | \$ 3.50              | \$ 4.50             | \$ 4.50            | \$ 3.50              |
| Bell Canada            | \$ 17.51             |                      | \$ 42.96           | \$ 13.72           | \$ 65.02           | \$ 107.01            | \$ 24.58            | \$ 20.09            | \$ 497.63            | \$ 240.77           | \$ 243.07          | \$ 243.06            |
| Bell Mobility          | \$ 234.49            | \$ 203.40            | \$ 203.40          | \$ 203.40          | \$ 226.24          | \$ 322.39            | \$ 317.09           | \$ 259.27           |                      | \$ 219.93           | \$ 220.35          | \$ 159.47            |
| Board Insurance        | \$ 228.93            | \$ 228.93            | \$ 228.93          | \$ 228.93          | \$ 228.93          | \$ 228.93            | \$ 228.93           | \$ 222.75           | \$ 222.75            | \$ 222.75           | \$ 222.75          | \$ 222.75            |
| Cogeco                 |                      |                      |                    |                    |                    |                      |                     | \$ 169.57           | \$ 108.41            | \$ 108.41           | \$ 108.41          | \$ 108.41            |
| Computers & Tablet     |                      |                      |                    |                    |                    |                      |                     |                     | \$ 5,051.18          |                     |                    |                      |
| Copier Paper Count     | \$ -                 | \$ 283.37            | \$ 114.18          |                    | \$ 57.46           | \$ 81.39             | \$ 173.27           | \$ 131.14           | \$ 77.04             | \$ 81.57            | \$ 82.51           | \$ 86.55             |
| Folding Machine        |                      |                      |                    |                    |                    |                      |                     |                     | \$ 3,836.35          |                     |                    |                      |
| Health Benefits - DF   | \$ 349.64            | \$ 349.64            | \$ 349.64          | \$ 349.64          | \$ 349.64          | \$ 349.64            | \$ 349.64           | \$ 360.04           | \$ 360.04            | \$ 360.04           | \$ 360.04          | \$ 360.04            |
| Linda Woodard - Pay    | \$ 164.28            | \$ 314.54            |                    |                    |                    |                      |                     |                     |                      |                     |                    |                      |
| Metroland - Phone Book |                      |                      |                    |                    |                    |                      |                     |                     | \$ 265.55            |                     |                    | \$ 566.13            |
| Moving office          |                      |                      |                    |                    |                    |                      |                     | \$ 646.64           |                      |                     |                    |                      |
| NCO Moving Exp.        |                      |                      |                    |                    |                    |                      |                     | \$ 333.35           |                      |                     |                    |                      |
| Office Expenses        |                      | \$ 149.73            |                    |                    | \$ 149.73          |                      | \$ 387.03           | \$ 536.09           |                      | \$ 3,252.05         | \$ 264.38          | \$ 747.45            |
| Office Painting        |                      |                      |                    |                    |                    |                      | \$ 772.67           | \$ 972.66           |                      |                     |                    |                      |
| Pay - Tabitha          | \$ 945.05            | \$ 373.83            | \$ 352.12          | \$ 374.06          | \$ 374.06          | \$ 550.12            | \$ 374.06           | \$ 587.85           | \$ 889.13            | \$ 933.21           | \$ 815.24          | \$ 1,222.86          |
| Pay - Tammy            | \$ 4,584.09          | \$ 3,056.06          | \$ 3,056.06        | \$ 3,056.06        | \$ 3,056.06        | \$ 4,584.09          | \$ 3,056.06         | \$ 3,118.68         | \$ 3,198.23          | \$ 3,129.56         | \$ 3,129.56        | \$ 4,694.34          |
| Petty Cash             | \$ -                 |                      |                    | \$ 133.20          |                    |                      |                     |                     |                      |                     | \$ 178.06          |                      |
| Phone Installation     |                      |                      |                    |                    |                    |                      |                     | \$ 3,146.74         |                      |                     |                    |                      |
| Prepaid Visa           |                      |                      | \$ 253.00          | \$ 503.00          |                    |                      | \$ 1,000.00         | \$ 1,006.00         |                      | \$ 503.00           |                    | \$ 503.00            |
| Receiver General       | \$ 1,658.14          | \$ 2,489.79          | \$ 1,656.83        | \$ 1,590.18        | \$ 1,593.68        | \$ 1,593.68          | \$ 2,388.82         | \$ 1,593.68         | \$ 1,669.86          | \$ 1,526.99         | \$ 1,717.49        | \$ 1,680.18          |
| Rent                   | \$ 750.00            | \$ 772.50            | \$ 772.50          | \$ 772.50          | \$ 772.50          | \$ 772.50            | \$ 772.50           | \$ 2,330.50         | \$ 1,165.25          | \$ 1,165.25         | \$ 1,165.25        | \$ 1,165.25          |
| Tammy - Mileage        | \$ 612.90            | \$ 1,155.65          | \$ 1,304.10        | \$ 429.98          | \$ 850.76          | \$ 507.63            | \$ 495.44           | \$ 304.65           | \$ 373.99            | \$ 210.90           | \$ 249.10          | \$ 756.34            |
| WSIB                   | \$ 113.64            |                      |                    | \$ 126.83          |                    |                      | \$ 119.86           |                     |                      | \$ 109.41           |                    |                      |
| <b>TOTAL</b>           | <b>\$ 9,667.67</b>   | <b>\$ 9,408.44</b>   | <b>\$ 8,347.72</b> | <b>\$ 7,786.00</b> | <b>\$ 7,728.58</b> | <b>\$ 9,100.88</b>   | <b>\$ 10,464.45</b> | <b>\$ 15,745.20</b> | <b>\$ 17,718.91</b>  | <b>\$ 12,068.34</b> | <b>\$ 8,760.71</b> | <b>\$ 12,519.33</b>  |
| <b>Difference</b>      | <b>\$ (1,443.69)</b> | <b>\$ (1,423.88)</b> | <b>\$ (903.16)</b> | <b>\$ 1,430.60</b> | <b>\$ (284.02)</b> | <b>\$ (1,191.32)</b> | <b>\$ 4,980.11</b>  | <b>\$ (110.64)</b>  | <b>\$ (2,654.35)</b> | <b>\$ (531.78)</b>  | <b>\$ 683.85</b>   | <b>\$ (3,074.77)</b> |
|                        |                      |                      |                    |                    |                    |                      |                     |                     |                      |                     |                    | <b>\$ (4,523.05)</b> |

## Revenue April 2016 - March 2017



## Expenses April 2016 - March 2017



**RISE: Resource Centre for Independent Living  
Proposed Budget 2017-18**

**CONFIRMED REVENUES**

|           |                |             |
|-----------|----------------|-------------|
| IL Canada | CORE Funding   | \$ 44,215   |
| CILT      | Direct Funding | \$ 64,572   |
|           |                | <u>\$ -</u> |

**SUBTOTAL** **\$ 108,787**

**EXPECTED REVENUES**

|              |              |
|--------------|--------------|
| Memberships  | \$ 100       |
| Donations    | \$ 100       |
| Fundraising  | \$ 5,760     |
| Button Sales | <u>\$ 50</u> |

**SUBTOTAL** **\$ 6,010**

**TOTAL** **\$ 114,797**

**IN KIND SUPPORTS**

|                    |           |                 |
|--------------------|-----------|-----------------|
| Volunteer          | estimated | \$ 19,700       |
| Professional Space | estimated | \$ 14,400       |
| Professional Hours | estimated | <u>\$ 5,000</u> |

**TOTAL** **\$ 39,100**

**PROJECTED EXPENSES**

|                            |                  |
|----------------------------|------------------|
| SALARIES/CONTRACTS         | \$ 66,492        |
| TRANSLATION/INTERPRETATION | \$ -             |
| TRAVEL                     | \$ 5,547         |
| COMMUNICATIONS             | \$ 1,300         |
| PROMOTIONS                 | \$ 4,733         |
| RENT                       | \$ 12,577        |
| OTHER                      | <u>\$ 24,148</u> |

**TOTALS** **\$ 114,797** **\$ 114,797**



## RISE: Resource Centre for Independent Living

### Project Budgets

| <b>Category</b> | <b>CORE</b> | <b>D.F.</b> | <b>Fundraising<br/>Revenues</b> | <b>TOTALS</b> |
|-----------------|-------------|-------------|---------------------------------|---------------|
| Salaries        | \$ 22,482   | \$ 38,000   | \$ 6,010                        | \$ 66,492     |
| Translation     | \$ -        | \$ -        | \$ -                            | \$ -          |
| Travel          | \$ 600      | \$ 4,947    | \$ -                            | \$ 5,547      |
| Communication   | \$ 200      | \$ 1,100    | \$ -                            | \$ 1,300      |
| Promotions      | \$ 2,733    | \$ 2,000    | \$ -                            | \$ 4,733      |
| Rent            | \$ 6,288    | \$ 6,289    | \$ -                            | \$ 12,577     |
| Other           | \$ 11,912   | \$ 12,236   | \$ -                            | \$ 24,148     |
| <b>TOTALS</b>   | \$ 44,215   | \$ 64,572   | \$ 6,010                        | \$ 114,797    |